



Minutes Executive Board Meeting

**January 18, 2019
Conference Call**

The Board convened at: 12:00 p.m. Eastern

Present: Deb Daiek, Mary Zimmerer, Patrick Saxon, Annette Cook, Meredith Sides

Guests: None

Absent: Denise Lujan

Discussion Items:

1. Review of Minutes (Board)

Motion to approve the minutes from December Board Meeting

First: Patrick Saxon

Second: Mary Zimmerer

Motion Passed 3-0

2. President's Report (Deb Daiek)

- Annual Report--don't forget to submit your annual report piece to Deb soon.
- Deb will be sending us a copy of the video she made in conjunction with Schoolcraft people next week; this video is about the name change and giving more reasons about the need for the name change and what we are doing moving forward.
- Webinars - Deb has a list of people to invite for future webinars. We would like for her to continue to invite people so that we have a full year of webinars after Deb leaves.
- Digest -- We want to rename the NADE Digest...Deb had hoped to get another publication out before the conference, but we are struggling with ideas for a new name.
- Leadership Congress -- The main speaker is registered for this event to provide some training to Leadership Congress attendees about data. We need to outline our agenda soon for what will be happening for the Leadership Congress since it will be a shorter time period at this year's conference.

- David Arendale sent an email to Deb that she shared with the rest of the Board regarding some concerns he had about the NADE website and some discussion about re-doing the NADE Guides. The Board believes that there are always ways that things can improve, but in the past year, NADE has had to prioritize certain things to work on over others. We will keep the ideas in mind as we move forward.
- Discussion about Accreditation Commission. Deb's recommendation is to let the AC continue their work as a committee, which is what the Board was supportive of in December 2018. Discussion about institutions that have already sent checks in the past couple of months. Further discussion about the Accreditation Commission. As long as there is money coming in, the Board is fine with them continuing as a committee, not a separate entity with its own budget. The Board is supportive of the rationale that Meredith wrote outlining the reasons why the change to a committee is important to the finances and structure of the organization. Deb, Patrick, and Denise will be discussing the rationale with the Accreditation Commission very soon.
- CLADEA Nomination -- Discussion about nominees that NADE might put forth. The board wants to put Deb Daiek forward as our nominee.

Motion to nominate Deb Daiek for CLADEA Fellow

First: Patrick Saxon

Second: Mary Zimmerer

Motion Passed 3-0

- JDE Meeting at Conference Meeting/ Current payment -- We had discussed about having the JDE meeting on Tuesday of the conference week, but the JDE group will not be there until Thursday. They want to know if the Board would be willing to meet with them after the Celebration Breakfast. The Board cannot meet after the Celebration Breakfast. The Board is available on Friday after the Business Meeting (approx. 2:00 p.m.).
- Hunter Boylan also said that a bill is going to be coming to pay for the latest issue of the JDE (it will be a reduced bill due to NADE's financial problems right now).
- John Craig would like to link the journal to our website. We want this to also make this an agenda item at the JDE meeting.

3. President Elect's Report (Denise Lujan)

- AMATYC Participation-- The President of AMATYC invited Denise to serve on a panel and present a concurrent session. We would like to know if there will be any financial assistance since she is an invited panelist.

4. Vice President's Report (Mary Zimmerer)

- Grant Requests -- GRADE, PADE, and DEAM are asking for Type D request. PADE is also asking for a Type A request to assist with their 40th anniversary

conference and would like someone for the Board to be there. Patrick has volunteered to go.

Motion to approve the grant requests

First: Patrick Saxon

Second: Mary Zimmerer

Motion passed 3-0

5. Secretary's Report (Meredith Sides)

- Certificates--Meredith will continue to create certificates for the Leadership Congress people this year
- Vote regarding AC/Bylaws--Patrick, Denise, and Deb will give the AC an overview of the rationale and then move forward with a vote for the membership.

6. Treasurer's Report (Patrick Saxon)

- Denise needs to get on the Chase bank account
- Patrick also recommends that when Deb is working to get Denise on the account that she works with Carol Mueller, Treasurer-Elect, to keep her apprised.
- If no one else is going to ACTLA, Patrick would like to go.
- When new board members are voted in, they need to start getting on our conference calls.

7. Conference Manager's and Executive Assistant's Report (Annette Cook)

- Conference & hotel pickup report -- available on the Drive
- Conference protocols -- Annette will be sharing on the Drive with us after the call. Discussion about emeritus cabinet and Leadership Congress.
- Exhibitor update -- 19 exhibitors, 6 of which are reciprocals
- McGraw-Hill wants to sponsor an event again this year. Annette will ask them to sponsor the newcomers and international event.
- NADE 2020, 2022 & 2023 addendums -- the room block date shift is being corrected. Annette will keep us posted.
- Annette shared a few bits of feedback she's heard from members about the name change vote.
- Discussion about giving NADE t-shirts to newcomers and internationals or presenters

Meeting adjourned at 1:28 p.m. Eastern