

February 22, 2018
National Harbor, Maryland

The meeting commenced at 4:31 p.m. EST

Present: Robin Ozz, Deb Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, Annette Cook, and the NADE membership (of approximately 63 members)

1. Call to Order and Discussion Items (Robin Ozz)

Motion to approve the 2017 business meeting minutes

First: Taylor Acee

Second: Jerri Harwell

Motion Passed

2. President's Report (Robin Ozz)

- Robin discussed the connections and relationships that we have worked to develop across the last year with some of the “big players” and organizations throughout the country. We have stepped up our reaching out to the chapters, including board visits to chapter conferences and meetings. We have increased and made consistent our professional communications (i.e., the newsletters). She also praised the work of the board on behalf of the membership, as well as the work of the Accreditation Commission, the SPINs and committee chairs, and the CAS representatives and liaisons.

3. President-Elect's Report (Deb Daiek)

- Deb completed all duties as outlined in the PPH, attended a number of reciprocal organizations in order to promote NADE, worked closely with the Accreditation Commission, and the SPINs and committees. She also hosted and co-chaired the 2nd Annual McCabe Conference.

4. Vice-President's Report (Mary Zimmerer)

- Mary thanked the state and regional chapter leaders for their work that they do. We have nearly 30 active chapters. Two states are actively interested in reviving or starting a chapter. We've had 27 chapter conferences since last year, including some states which have held more than one conference.

5. Secretary's Report (Meredith Sides)

- Meredith briefly discussed the website, newsletter, and potential webinars being discussed by the board. She encouraged individuals and groups to submit articles for the newsletter.

6. Conference Manager's/Executive Assistant's Report (Annette Cook)

- Members should update their profile on the NADE website account. You won't receive communications from NADE if your correct email or mailing address isn't in there. If you paid your membership online, the default is "recurring payments," so the membership needs to be mindful of that. There were 613 registrants for the 2018 conference. There were 43 exhibitors at the 2018 conference. There were 130 new members in the past two months. Over 20% of the conference attendees are first time attendees. We've given out about 85 fee waivers.

7. Treasurer's Report (Patrick Saxon)

- Patrick passed out the treasurer's report to the membership. He discussed the assets, income and expenditure projections. We do file taxes in November, and the end of our fiscal year is June 30. We get our CPA to look at everything in late summer. All of the financial information about NADE is posted on the website. Discussion about trends in membership revenue and conference attendance. There are yearly, significant declines in conference attendees. Membership revenue is stabilizing and may be on the upswing in the coming year. These declines, however, are substantial. The organization is on an unsustainable path. Going forward, we will be scrutinizing every expense as a result.

8. New Business (Robin Ozz)

- Texas State University is developing a CEU program, and we are exploring the possibility of working with them on that.
- Discussion about the other conference taking place and how some members are upset about seeing the security with guns in the hallway. Robin apologized for the inconvenience of the other conference to the membership.
- Robin ended the business meeting by talking about how it was an honor to serve the membership as President the last two years. She encourages the members to take leadership roles within the organizations.

Motion to adjourn.

First: Kayla Harding

Second: Jeni Ussery

Motion passed

Meeting adjourned at 5:20 p.m. EST