



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

## Executive Board Meeting Minutes

**March 9, 2019**

**Atlanta, Georgia**

The board convened at 1:35 p.m. Eastern

Present: Denise Lujan, Patrick Saxon, Wes Anthony, Carol Mueller, Meredith Sides, and Annette Cook

Guests: None

Absent: None

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- Discussion about the board operations and protocols for meetings, discussions, etc.
- Discussion about Denise being a voting president.

Motion to make Denise a voting member of the board.

First: Meredith Sides

Second: Wes Anthony

Discussion

Motion Passed 4-0

- Annette recused herself from the next discussion. Discussion about the conference manager voting. The bylaws currently state that the conference manager does not have a vote on the board because it is an appointed rather than an elected position. Discussion about if the conference manager is granted voting privileges by the membership through a bylaws vote, then the board will be at six members, which brings up a tie. If a tie occurs, then the Immediate Past President will serve as a tiebreaker.

Motion to send a bylaws vote to the membership to allow the current board the freedom to allow the conference manager to be a voting member.

First: Meredith Sides

Second: Denise Lujan

Discussion

Motion Passed 4-0

- Discussion about the trust needed for the board members due to the difficulty of some conversations that the board has to have and to be a “united front” board. Discussion about board members recusing themselves when there might be a conflict of interest.
- Discussion about a prior-authorization form before board members travel or spend any expenses. Annette will look about making a form using formstack.
- Discussion about meeting dates for this next year. The May meeting will be May 16-19 in Tuscaloosa. The September meeting will be September 5-8. Tentative late fall/winter dates will be November 21-24. Discussion about when the board needs to come to the conference in 2020 in Nashville: February 29-March 8.
- Discussion about board travel.
  - AMATYC -- Denise will be attending on NOSS funds. Carol will be attending on her institution’s funds.
  - NISOD--Denise will be attending partially on her institution’s funds and partially on NOSS funds (for airfare). Carol will also be attending on her institution’s funds.
  - CRLA -- Patrick will be attending due to a CLADEA meeting and will try to get his institution to pay for it. He might need funds from NOSS, though. Wes will also be attending on his institution’s funds.
  - ACTLA -- Patrick will be attending on his institution’s funds.
- Discussion about Accreditation Commission. The Board feels that the need for formal Accreditation has passed at this time and should finish up any open business and then transition to a committee. The Board feels that a better fit is a committee related to assessment and evaluation, and perhaps the self-study guides can be a part of the work of this committee. On our next call, we need to discuss guidance for them coming forward.

Motion to tell the Accreditation Commission to suspend any new accreditation applications and conclude any current applications until we have a membership vote on the bylaws.

First: Carol Mueller

Second: Denise Lujan

Discussion

Motion passed 5-0

- Discussion about when the bylaws vote should go out to the membership. Meredith will send a separate email to members with these votes by the last week of March.
- Update to inform Carol and Wes about our recent conversation about JDE.

Motion to adjourn

First: Denise Lujan

Second: Carol Mueller

Motion passed

Meeting adjourned at 4:02 p.m. Eastern