



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

Minutes Executive Board Meeting

December 1, 2020

Executive Board Conference Call

The Board convened at 3:00 pm Eastern

Present: Denise Lujan, Meredith Sides, Dan Nelson, Glynis Mullins, Carol Mueller, and Annette Cook

Guests:

Absent:

1. Review of Minutes (Board)

Motion to approve the minutes from the November 6, 2020, virtual Zoom meeting

First: Annette

Second: Meredith

Discussion:

Motion passed 6-0

2. President's Report (Denise Lujan)

- Discussion about the CAPR Report. Suggestion to use our resources within the organization to create white pages to provide recommendations as a resource for NOSS members.
- Update and discussion about Programs of Promise. The link works and looks good. More discussion on how to market Programs of Promise to the members of NOSS. A suggestion that the Vice President (Dan) send information to chapters, President-Elect (Meredith) send information to networks, and use of the Newsletter to members
- Follow up discussion about the creation of an Advisory taskforce. More talk about the possibility of the executive board meeting with the organization's leadership team more than the one time a year that takes place during the annual conference. Suggestion to schedule a Pre-Leadership Congress meeting midyear to provide an opportunity for the Board to interact with the leadership congress. Suggestions: Membership Task Force presents ideas to the leadership team, organizational structure, and other various topics.
- The Board will focus on the Strategic Plan - Mission & Vision Statement during the December 4, 2020 meeting.

3. President Elect's Report (Meredith Sides)

- Networks/Specialty Area Updates and Reports provided to the Board. Kudos to the Writing Network for an awesome newsletter!
- Discussion about the Practioner to Practioner.
 - Request to include personal updates. The Board opposed.
 - The Executive Board encouraged to write an article for Practioner to Practioner.
- Emeritus Cabinet: request to continue to have the breakfast meeting during the 2021 conference.

4. Vice President's Report (Dan Nelson)

- Tax exempt opportunities for chapters: Is there anything noted for chapters to do to obtain tax exemption? Suggestions provided: A note took care of the exempt status, an accountant, and the use of the minutes of a board meeting when the name change took place, and if chapters need to do anything to obtain tax exemption.
- Discussion about how the NOSS web site can support communication for chapters. Resources for chapters are included on the website. It is essential to encourage chapters to use NOSS website help tools.
- Updating officer and chapter names is ongoing. Six updated to date!

5. Secretary's Report (Glynis Mullins)

- Update on the December Newsletter. The President's Letter included!
- The Board agreed to send Season's Greetings from the Board to members.

6. Treasurer's Report (Carol Mueller)

- Current Balance: 329,771.07
- Discussion to include the treasurer's report in the monthly minutes. The Board agreed that this is a good idea. Kudos to Carol for her hard work on updating the treasurer's report!

7. Conference Manager/Executive Assistant's Report (Annette Cook)

- Executive Assistant
 - The Board reviewed membership and Google stats report.
 - The Board reviewed the Officer duties file. The link was shared with new board members.
 - The Board set the date to conduct the Treasurer interviews. January 22, 2021, at 11 am.
 - Discussion about Free memberships to chapters. The information is on the Drive with the chapter officer list.

- Conference Manager
 - The Board established a deadline for deciding if having an in-person conference is in the organization's best interest financially. The deadline- April 2, 2021.
 - AV Quote comparison presented to the Board for review but still waiting on some answers.

Next meeting: December 4
Meeting adjourned at 5:15 pm Eastern