



# Minutes Executive Board Meeting

**February 19, 2018**  
**National Harbor, Maryland**

The meeting commenced at 9:23 a.m. EST

Present: Robin Ozz, Deb Daiek, Mary Zimmerer, Patrick Saxon, and Meredith Sides

Absent: Annette Cook

Guest: Denise Lujan

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## **1. Discussion Items (Board)**

- Discussion about email transition for the Google accounts
- Discussion about the business meeting this week. We plan to suspend the rules and then do approval of the 2017 meeting minutes from the business meeting. Possible discussion about the name change at the business meeting, as well, depending on how the Leadership Congress discussion goes.
- Discussion about the PPH and the number of chapter grants that each chapter can receive each year. As it is written right now, the guidance in the PPH may allow for chapters to pay for two speakers each year. A proposed change is as follows: "In order to qualify for a grant, each chapter has to have 25 paid members of NADE." Further discussion about Mary asking the chapter leaders on Wednesday at Leadership Congress to find out how they might want to approach the issue of cross-checking lists of members, etc. Further discussion about having chapters, when they apply for grants, to provide the list of exact names of the 25 members (minimum) who are also paid members of NADE...then Annette can cross-check the names with Wild Apricot. Discussion about removing the "speaker" part of the Type B grant for chapters. Discussion about making all of the chapter grants \$500 each.

Motion to approve the wording as follows: In PPH section B-2-5, E number 5: add the following: Continuation and verification of "good standing" status of chapter, including submission of Chapter Activity Reports, chapter leaders' membership in NADE, and at least 25 current NADE members, including the Executive Board of the chapter.

First: Meredith Sides

Second: Deb Daiek

Motion passed 4-0

Motion to make all chapter grants \$500 each and remove the “speaker” part of the Type B grant for chapters in the PPH.

First: Mary Zimmerer

Second: Deb Daiek

Discussion

Motion passed 4-0

Motion to approve the new language on the PPH, under the Type A grant: the wording needs to be changed to “board member submits all receipts to chapter. The chapter completes the reimbursement form to the NADE Treasurer for up to \$500 reimbursement.”

First: Deb Daiek

Second: Mary Zimmerer

Motion passed 4-0

- Discussion about the Administration SPIN. Discussion about the SPINs and committees in general. Discussion about expanding the SPIN engagement with the membership as a whole. Discussion about having a checklist/rubric to have accountability for the SPINs and Committee work in order for them to receive a fee waiver for the conference each year.
- Discussion about the Accreditation Commission vouchers. What is the difference between the vouchers and stipends that they were asking us about last year? The AC should be reporting who they have been giving vouchers to, as that comes out of the conference finances/potential revenue.
- Discussion about institutional memberships. We have lost institutional memberships, but have increased individual memberships. Discussion about raising institutional memberships slightly. The board needs to revisit this issue in one of the meetings that Deb will lead after she comes in as President.

Motion to raise institutional memberships to \$700.

First: Patrick Saxon

Second: Mary Zimmerer

Motion passed 4-0

- Discussion about what will be going on during Leadership Congress

Meeting adjourned at 1:45 p.m. EST