



Minutes Executive Board Meeting

February 21, 2020
Executive Board Conference Call

The board convened at 11:00 a.m. Central

Present: Denise Lujan, Patrick Saxon, Wes Anthony, Meredith Sides, Carol Mueller, and Annette Cook
Guests: Glynis Mullins
Absent: None

1. Review of Minutes (Board)

Motion to approve the minutes from the January board meeting.

First: Patrick Saxon

Second: Carol Mueller

Motion passed 5-0

2. President's Report (Denise Lujan)

- Strategic plan – initial discussion – Patrick recommends that the board decides what “financial stability” is. Recommendation for having three years of operating expenses as fund reserves. Financial stability will be one of our long-term strategic goals. Discussion about membership growth and support as a long-term strategic goal. Discussion about the possibility of a “membership committee” to help brainstorm new ways to attract members. Discussion about leadership as a long-term strategic goal. Discussion about AMATYC’s foundation that supports lots of opportunities, like Project Access. Discussion about raising money through competition between areas like AMATYC. We also need to be pushing the Programs of Promise and really bring it to the front of the conversation again and promote it.
- Discussion about whom to appoint as Interim Vice-President since Wes Anthony will be stepping down from the board.
- Discussion about Leadership Congress and the schedule.

3. President Elect's Report (Patrick Saxon)

- Interim PE update - fee waivers for Committees and Networks – we need to continue in the direction of if the leaders are completely nonresponsive to us and their groups, they will not be receiving their conference fee waiver. They also need to be tying their goals into the broader organization, as well.
- CLADEA info – there’s been a proposal to change the fellows nomination/award process. This is just a proposal for consideration to open up the nominations every year instead of every other

year and to make it more difficult to obtain the nomination/award. Patrick will be requesting funding for the next CLADEA meeting because his college will not be paying for it.

- Retention Network -- The Retention Network provides a forum for those responsible for student retention to share ideas and concerns, network with others in their field, and share best practices. This is also an opportunity to share education and professional development as it relates to student retention. Johari Barnes is the one who requested this Network and requested the description. She would like for it to meet during the conference so we need to have it on the schedule and find a meeting place for it. We would like to suggest her as the chair of this Network. Annette will be reaching out to Johari about this.

Motion to approve Johari Barnes as the Retention Network Chair.

First: Patrick Saxon

Second: Wes Anthony

Motion passed 5-0

4. Vice President's Report (Wes Anthony)

- Grant requests for Type C. These requests are from Kentucky, Oklahoma, Colorado, and Mississippi. All are in good standing but Colorado due to the President-Elect not being a member of NOSS.

Motion to grant the Type C grant request to the Kentucky, Oklahoma, and Mississippi chapters.

First: Wes Anthony

Second: Denise Lujan

Motion passed 5-0

Motion to deny the Type C grant request from Colorado.

First: Wes Anthony

Second: Denise Lujan

Motion passed 5-0

- Grant requests for Type A. One from Pennsylvania to have a NOSS board member come to their conference April 1-3. The other request is from the new chapter in New Jersey to have a board member attend its conference.

Motion to grant these Type A grants.

First: Wes Anthony

Second: Denise Lujan

Discussion

Motion passed 5-0

5. Secretary's Report (Meredith Sides)

- PPH update: Meredith is continuing to work on this project and will be completing it hopefully soon after the conference.

6. Treasurer's Report (Carol Mueller)

- \$379,347.04 is total available balance. We have paid \$217,000 to the hotel so far.

7. Conference Manager/Executive Assistant's Report (Annette Cook)

- Conference items
 - Bring extension cords and power strips—board members need to throw them in their suitcase if they have any.
 - Please bring one gift card for exhibit hall BINGO (not donated by an exhibitor) and one item for Silent Auction. Gift card should probably be around \$15 or more, if possible.
 - Breakfast provided for board Sunday – Tuesday; this will help us meet our hotel minimum food and beverage requirements.
 - Try to come to keynote lunches at 10:45 and get food before the crowd. Keynote speakers as well.
 - Roaming videos (What does this organization mean to you? Why did you come to this conference? How long have you been a part of this organization?)
 - Chapter awards -- the Highest percentage of NOSS members at a chapter meeting and the Highest percentage of first-time attendees at the chapter meeting; annual recognition with award passed
 - Checkout is at noon on the day you leave.
 - Hospitality room - located near exhibits; no to-go items
 - Board Schedule -- Sun. March 1 & Mon. March 2 meal reservations; Wed. March 4 board lunch? Schedule for board meetings on Saturday, March 7 & Sunday, March 8?

Meeting adjourned at 12:23 p.m. Central