



# Minutes Executive Board Meeting

**Phone: (712) 832-8330**

**Access Code: 886 3398**

**March 23, 2018**

**Conference Call**

The board convened at 11:04 a.m. CST

Present: Deb Daiek, Denise Lujan, Mary Zimmerer, Patrick Saxon, Meredith Sides, and Annette Cook

Guests: None

Absent: None

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## **Discussion Items:**

### **1. Review of Minutes (Board)**

Motion to approve the minutes from Feb. 18, Feb. 19, Feb. 20, Feb. 23, Feb. 24 meetings, and 2018 Business Meeting.

First: Denise Lujan

Second: Mary Zimmerer

Motion passed 4-0

### **2. President's Report (Deb Daiek)**

- Discussions about the need for NADE to start doing webinars. Discussion about offering one every three months until we figure out what we are doing. Discussion about live v. Recorded webinars. Discussion about the same webinar being offered once a month for three months. Discussion about starting with Gwenn and IRW and see how that goes. The backup plan will be to plan a co-requisite (Rebecca Goosen) or Universal Design (Robin Ozz) webinar. Other options include a SOAR webinar with Annette Cook, mindfulness (Deb Daiek), Google training webinar (Veronica Cross), contextualization (Mary Zimmerer), meaningful research in departments (Meredith)

- Regional Conference - Michigan Oakland University – this is a student success regional conference that may be interested in partnering with NADE. We are discussing the possibility of finding out more information about their proposed partnership. We would prefer a regional conference in the fall, not early spring or winter.
- Wes Anthony talked to Deb about NADE Membership attached to the Kellogg Institute. There are some administrative issues with this that were discussed. Annette is going to work with them to figure out what is going on regarding logistics.
- Discussion about a possible CEU Certification Program with Texas State or NCDE, which have been offered to us. Deb is going to ask for a proposal from Texas that has actual details in it.
- Discussion about the JDE. Discussion about making an offer and re-negotiating the contract. It was the board's understanding that we were moving to all online with the JDE. We did not discuss keeping the paper copy and the online copy. We are going to write another letter. Deb is going to put something together for everyone.
- Discussion about the next steps for name change. Meredith will create a survey. Mary will also send it to the chapter leaders. Patrick suggested that we write this up as a case study.
- May meeting plans: board needs to try to get afternoon flights if possible.

### **3. President Elect's Report (Denise Lujan)**

- Update on Committees and Chairs. She has contacted everyone and a couple have not responded.
- Approval of new chairs for Online Educators, Administration (possible), IRW (possible). Amy Doty has volunteered to chair IRW Network. Betty Black and Joe Southcutt to chair Administration Network. Lea Rosenberry for Online Educators.

Motion to approve all chairs above except for Administration Network options.

First: Mary Zimmerer

Second: Meredith Sides

Motion passed 4-0

- Accreditation proposal. Denise would like for them to come up with a modified certification that is shorter than the traditional accreditation.

### **4. Vice-President's Report (Mary Zimmerer)**

- Grant request for TASSR (Type B grant) to re-do their logo and letterhead, etc.

Motion to approve the grant request.

First: Patrick Saxon

Second: Mary Zimmerer

Motion passed 3-0

#### **5. Treasurer's Report (Patrick Saxon)**

- Patrick needs Deb signed onto the Chase bank account
- We need a solid plan for negotiating going into our call with the hotel. Discussion about having them erase all attrition (if possible).

#### **6. Secretary's Report (Meredith Sides)**

- Reminder to board members about spacing in documents

#### **7. Conference Manager's and Executive Assistant's Report (Annette Cook)**

- Conference things and letter to Marriott
- Annette sent every presenter their individual session evaluations this week and the overall evaluation for the conference will be available soon.
- Discussion about a timeline for institutional membership changes. Discussion about making it a September 1 timeline to change the institutional membership.
- McCabe Update Share – registration opens up April 1. Deb asked if Monica Stansberry would maybe be willing to write an article for the newsletter.
- Three sessions for Math Summit – the three presenters will get a fee waiver to the summit. Annette is going to look at some people who might be particularly good choices to invite to be presenters.
- NADE Digest Editor – The Math Network has a NADE Digest monograph already ready. We really need to finalize a plan to select an editor – perhaps a conference call in May with the potential editors.

Meeting adjourned at 12:36 p.m. CST