

**May 25, 2017**  
**Oklahoma City, Oklahoma**

The board convened at 9:08 a.m. CST

Present: Robin Ozz, Deborah Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, Annette Cook

Absent: None

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## **Discussion Items:**

### **1. Review of April Minutes (Board)**

Motion to approve the minutes from April board conference call.

First: Patrick Saxon

Second: Deb Daiek

Motion Passed 4-0

Specific Action Items: None

Motion to change the agenda.

First: Meredith Sides

Second: Deb Daiek

Motion Passed 4-0

### **2. Office Transition (Annette Cook)**

- Discussion about the office manager contract and transition questions.

Motion to approve the proposal for the transition to the new NADE office.

First: Meredith Sides

Second: Deb Daiek

Motion Passed 4-0

### **3. Discussion Items (Board)**

- Discussion about the website
- Discussion about shared permissions on the Google Drive. Make sure that you don't use the default, which is that anyone with thenade.org address will be able to see it. You have to change it to people with the link.

- Discussion about the Gates Foundation
- Discussion about social media. We are needing someone to take on social media/facebook to do more regularly.
- Discussion about McGraw-Hill. Discussion about future offerings of the IRW course. We would probably need to raise the rates and find an instructor.
- Discussion about professional development opportunities like more courses, webinars, etc.
- Discussion about Stylus. This is the book contract that we are doing with Stylus.

Motion to accept Stylus contract as written.

First: Patrick Saxon

Second: Deb Daiek

Motion Passed 3-1

- Discussion about the McCabe Conference. A little over 60 people have already registered. Deb was able to get several sponsors for the conference who have contributed money and sessions.
- Discussion about 2018 team from Annette. 2018 team is on track with the conference planning manual. Annette and Meredith will work on the registration form for the website. We also received an update from Experient about re-negotiating our contract to put NADE on a more level playing field.
- Annette gave us an update on the conference committee and will be emailing out a reminder email blast.
- Discussion about the SPIN reports. The SPINs would like to have space on a webpage to add content.
- Discussion about creating SPINs to reflect new reforms (guided pathways, IRW, etc.). The SPIN coordinator, Emily Suh, needs to come up with some content. Meredith needs to add a link to the SPIN homepage that links to the directory page.
- Discussion about combining, eliminating, and adding SPINs. For SPINs that reflect new reforms, Mary will email chapter leaders to ask if they know of anyone who would be good to lead the new SPINs.
- Discussion about surveying the membership about SPINs
- Board delayed vote on SPIN budget requests so Meredith can create a survey and send it to membership.
- Discussion about the AC budget.

Motion to accept 10% of Accreditation Commission gross revenues from pre-conference institutes at NADE Conference.

First: Patrick Saxon

Second: Deb Daiek

Motion Passed 3-1

Motion to change Accreditation Commission proposal B language from 15% “net” revenue to 15% “gross” revenue.

First: Deb Daiek

Second: Patrick Saxon

Discussion

Motion failed 1-2-1

Motion to require Accreditation Commission to contribute 10% of gross revenue every year to NADE for indirect costs.

First Patrick Saxon

Second Deb Daiek

Discussion

Motion failed 1-3

Motion to require Accreditation Commission to contribute 10% of gross revenue every year to NADE for indirect costs.

First Deb Daiek

Second Mary Zimmerer

Motion passed 3-1

- Discussion about honorarium for AC reviewers. The max has to be \$500 per reviewer per year. No fee waiver for the CAS people.
- NCDE is offering to do a rolling fee waiver to Kellogg for CLADEA organizations.
- September travel dates for board are Thursday, September 7-Sunday, September 10

Meeting adjourned at 5:00 p.m. CST