

NOSS-MS BY-LAWS



Article I: Name

The organization shall be known as the National Organization for Student Success-Mississippi Chapter (NOSS-MS).

Article II: Purpose

The purpose of this association shall be:

1. To provide visibility and significance to learning assistance and developmental programs through a professional group.
2. To promote support for learning assistance and developmental programming
3. To provide a means for identification and interaction with fellow professionals in learning assistance and developmental areas.
4. To prove an information channel for learning assistance and developmental faculty.
5. To assess, clarify, and promote professional standards for learning assistance and developmental programs.
6. To provide staff developmental activities for sharing professional methods, techniques, and strategies.
7. TO provide an arena for the discussion of local school issues related to learning assistance and developmental faculty
8. To identify and initiate solutions for issues and concerns arising from learning assistance and developmental services within educational institutions.
9. To be a spokes group for learning assistance and developmental faculty on issues directly affecting instructional programs.

Article III: Affiliation

The Mississippi Association for Developmental Education shall be associated with the National Organization for Student Success (NOSS).

Article IV: Membership

Members shall be persons who are training for careers in remedial/developmental programs, who are actively involved in such programs or the administration of them, or who are otherwise interested in the purposes of NOSS-MS.

Article V: Government

1. The executive board consists of the elected and appointed officers of the organization: the President, President-Elect, Recorder, Membership/Treasurer, Newsletter Editor, Immediate Past President, and at least three Members- At- Large who shall be appointed by the President. All of the board members, whether elected or appointed, are voting members. The Board should be representative of the membership. Therefore, it is suggested that at least one board member be an adjunct faculty member. The President-Elect should not come from the same school in consecutive years.
2. The Executive Board shall meet at such regular intervals as may be prescribed from time to time by the President or any three elected officers. Meetings should be held as often as necessary to ensure the achievement of the goals and purposes of the Association.
3. The Executive Board shall be responsible for the professional maintenance and professional direction of the Association. This shall be encouraged by the formulation and publication of annual goals.
4. An elected or appointed officer of the Association shall be removed from office when deemed as acting or performing in a manner contrary to the purposes of NOSS-MS or when deemed as performing duties and responsibilities of the office held in an insufficient or unsatisfactory manner. The procedure to be used for the removal of any officer is outlined in the NOSS constitution.

Article VI: Standing Committees

1. The Nominating (Election) Committee is responsible for implementing procedures to fill all elected offices and administering all association-wide balloting. It shall consist of the Immediate Past President as chair, the Recorder the Newsletter Editor, and two non-board members as appointed by the President. The President shall oversee the activities of this committee and ensure the integrity of all elections.
2. The Conference Planning Committee is responsible for long-range and short-range planning for annual conferences. It shall consist of the President-Elect as chair, the President, the Immediate Past President, and any other members appointed by the chair or the President.
3. The Scholarship Committee is responsible for coordinating all aspects of all scholarship opportunities offered by NOSS-MS. It shall consist of a Member-At-Large appointed by the President as chair plus any other members pointed by the chair or President.
4. Other Committees: All other committees necessary for the professional development of the Association shall be appointed by the President.

Article VII: Meetings

1. An annual conference shall be held each year at a location selected by the Executive Board. The date of the conference shall be in mid-fall.
2. A business meeting of the membership shall be held at the annual conference as designated by the Executive Board and, if possible, announced in advance to all

members. Additional items may be placed on the agenda by a two-thirds vote of the members attending the business meetings.

3. A quorum shall consist of those members present at the business meeting at the annual conference.

Article VIII: Amendments

This constitution may be amended by a two-thirds vote of the members present at any regularly scheduled meeting, provided that notice of such amendment has been prepared in written form and distributed to the membership prior to the scheduled meeting.

DUTIES OF APPOINTED OFFICERS:

DUTIES OF THE NEWSLETTER EDITOR

Newsletter Editor: duties shall include soliciting articles for and editing two NOSS-MS newsletters, one in the fall and one in the spring, and sending a copy of the newsletter to the NOSS-MS Digital Media Liaison and the NOSS Board.

DUTIES OF CONFERENCE LIAISON

Conference Liaison: duties shall include assisting the Executive Council with finding locations for the annual NOSS-MS conference and assisting conference chairs with the planning of the annual conference.

DUTIES OF THE ARCHIVIST

Archivist: duties shall include keeping copies of past NOSS-MS documents (minutes, reports, officers' lists, award winners, etc.)

DUTIES OF THE AWARDS CHAIR

Awards Chair: duties shall include working with the Executive Board to determine the qualifications for each award, soliciting nominations for awards, soliciting applications for innovative project awards, assembling a committee of reviewers to select winners, presenting the awards at the annual NOSS-MS conference, maintaining an up-to-date list of award winners, and maintaining updated information on the NOSS-MS website through the Digital Media Liaison.

DUTIES OF THE DIVERSITY CHAIR

Diversity Chair: duties shall include overseeing diversity events at the NOSS-MS conference which could include a concurrent session presentation and/or student writing project.

DUTIES OF THE DIGITAL MEDIA LIAISON

Digital Media Liaison duties shall include maintaining NOSS-MS's digital media platforms, including an up-to-date NOSS-MS website and other social media platforms.

DUTIES OF THE POLITICAL LIAISON

Political Liaison: duties shall include keeping current on initiatives affecting student access and success in Mississippi and reporting on them to the Executive Council and NOSS-MS membership.

DUTIES OF THE NETWORKS LIAISON

Networks Liaison: duties shall include organizing network sessions for the annual NOSS-MS conference and maintaining contact with NOSS Network leaders.

Last Revised: Fall 2021