



Minutes Executive Board Meeting

February 26, 2017
Oklahoma City, Oklahoma

The board convened at 9:04 a.m. CST

Present: Robin Ozz, Deborah Daiek, Annette Cook, Patrick Saxon, Meredith Sides, Mary Zimmerer

Absent: None

Discussion Items:

1. Review of February Minutes (Board)

Motion to approve the minutes from February 17, 2017 board meeting.

First: Annette Cook

Second: Deb Daiek

Motion Passed 4-0

Specific Action Items: None

2. Discussion Items (Board)

- Received conference update from Annette Cook. There are very few last minutes changes since last week in terms of rooms, though we are trying to finalize everything. Some of the receptions have been moved to Sheraton. Please keep checking the board schedule and the board protocols for updates. Discussion of the turnover with AV company and Renaissance contact people. Discussion about the office manager. Discussion about Experient.
- Discussion about the records of who is attending the conference.
- Discussion about our contracts with Marriott. Discussion about the points built into the contracts.
- Discussion about Patrick asking for some of the NADE records to spot check.
- Meredith will order new business cards for Annette and Mary
- Discussion about the website. We are working on membership records, which are a priority. We have to go through Pat to get these. Discussion about how to get pictures on our website – Meredith needs to email Deb about photos for the NADE website. We want very diverse photos in the pictures. We will need to get Veronica to set up

PayPal on the website or find out what we would need to do to get this set up. Patrick can help her with the bank account information. Meredith will also ask Veronica about switching the URL over.

- Discussion about Accreditation Commission. Discussion about operating costs.
- Update of PPH
- We will be asking the AC to begin paying indirect costs. Our starting negotiating point will be 15% for indirect costs. We also want to ask for data and evaluations.
- Discussion about the JDE, the JDE Outstanding Article Award, the contract between JDE and NADE. Barbara will need to take care of the article award herself. Discussion about renegotiating the contract with JDE next time to add in specifications about the journal coming out on time, not paying ads, and guaranteed dates of delivery/publication deadlines.
- Discussion about phone conversation about Gates and Public Agenda. The larger context is that we can stay the same or we can become the level of an Achieving the Dream or CCA. Gates asked us what we want to do. If we want to stay the same, they would still let us do the professional development grant, etc. If we decide we want to get bigger, we can do that, too. However, much would have to change. We would have to become more relevant, market ourselves different, re-branding. We have to decide by March 14 and have a budget.
- Deb gave a general update of the McCabe conference and things are looking well at this time. Michael Collins from Jobs for the Future is going to be speaker for this conference.
- Discussion of board conference schedule
- Discussion of board travel schedule

Specific Action Items:

- Meredith
 - Order new business cards for Annette and Mary
 - Email Deb about photos for NADE website
 - Switch URL for website over

Meeting adjourned at 3:40 p.m. CST